

UFC Administrative

Attributes of Leading

Instructor: John Dixon, Battalion Chief, FO, GFireE, Teaneck Fire Department, NJ State Lead Advocate

Attributes of Leading is a highly interactive, practical, case study-based course available in two formats, Train-the-Trainer and direct course delivery. Both formats are 5 hours in length and best delivered to audiences of no more than 12 attendees. The program focuses on six qualities of leading: competence, grit, wellness, trust, humility, and self-regulation. Attributes of Leading is designed to build more effective fire service leaders of all ranks. Through a process of view, review, introspection, and discussion, the program seeks to stimulate leaders to focus on qualities that constructively influence members regarding overall performance, health, and safety. Short videos for each attribute featuring firefighters and officers from across the country, as well as thoughtful words from the late Chief Alan Brunacini, are used to stimulate discussion. The Train-the-Trainer delivery teaches how to deliver the program, while the direct delivery version takes attendees through the six attributes. Both delivery models are available at no charge to the requesting department. Feedback from participants attending the inaugural rollout has been overwhelmingly positive. Many are reporting infusing the Attributes of Leading program into their officer development and continuing education programs. This is a National Fallen Firefighters Foundation program.

Thursday, April 7, 2022

Gloucester County Fire Academy

Wednesday, April 27, 2022

Somerset County ESTA

Community Risk Reduction: Integrating Our Efforts

Instructor: Lt. Michael O. McLeieer, Immediate Past President of the Michigan State Firemen's Association

This course is intended to familiarize fire operations personnel with the concepts of community risk reduction, stressing their importance in today's tough economic times. It is more important than ever for the fire service to seek innovative mitigation strategies to manage call volume and improve firefighter and public safety. This course was created by Vision 20/20, a

project of the Institution of Fire Engineers, USA in cooperation with the National Fallen Firefighters Foundation and the National Fire Academy. The goal of this course is to provide national strategies to be utilized at the local level for fire loss prevention.

Wednesday, March 30, 2022
Thursday, March 31, 2022
Thursday, May 5, 2022

Union County Fire Academy
Gloucester County Fire Academy
Zoom – Full day

Effective budgeting for the Fire Official New

Instructor: Patrick W. Bigoss, Lumberton Twp. Fire Official (Ret.), Camden County College, Faculty Coordinator (Ret.)

This program is the basis for the Fire Official course budget lessons. The concept of budgeting will be fully covered with comparisons and requirements for Government budgets contrasted to personal or commercial budgets. There will be group exercises to complete calculations. There will be detailed reviews of Large City budget compared to smaller townships and Fire Districts. Advantages and disadvantages of all will be discussed.

Tuesday, May 24, 2022

Zoom – Half day – Part A

Wednesday, May 25, 2022

Zoom – Half day – Part B

Harassment, Diversity and Social Media: Issues for the Emergency Services

Instructor: Robert V. Hill, Sr., Director (Ret.), Rowan College South Jersey / Fire Academy

Recent court decisions require employers to have a workplace harassment policy and train supervisors and managers on how to respond to complaints, as well as offering this training to all employees. This recently updated course offers common sense approaches to recognizing and responding to complaints of harassing or discriminating behavior. In addition to workplace issues, the emerging problem of social media posts

versus First Amendment Rights is also discussed with proactive recommendations offered.

Monday, March 28, 2022
Monday, April 4, 2022

Passaic County Fire Academy
Burlington County ESTC

Monday, May 16, 2022
for part 2)
Monday, May 23, 2022

Zoom – Half day Part 1 (required
for part 2)
Zoom – Half day Part 2

L.A.C.K. Leadership, Accountability, Culture and Knowledge

Instructor: Nicholas Higgins, NJ Advocate

Is your department on the path to an LODD? This compelling presentation by the National Fallen Firefighters Foundation examines the root causes of LODDs and the role of Leadership, Accountability, Culture and Knowledge as it influences the end result. Many fire departments across the United States "LACK the Right Stuff" to prevent them from being on the path to a line of duty death, with Leadership, Accountability, Culture and Knowledge being the elements that need to be addressed and managed in those environments. Through education and training, those departments can improve their survivability by understanding the root causes of firefighter fatalities and tackling these four elements with special emphasis on understanding the fire service culture.

Wednesday, June 1, 2022

Bergen County Fire Academy

Planning, Prioritizing, and Delegating

New

Instructor: Claudia A. Monte, Principal, Consultant, CAM Consulting Group, LLC

Strategic planning provides direction as to where the organization *is* as compared to where it *wants and needs* to be. By completing and analyzing a SWOT Analysis (Strengths, Weaknesses, Opportunities, and Threats), leaders gain valuable insight and information for direction, sustainability, and growth. Prioritizing, delegating, and communicating expectations are essential for effective utilization of resources. Participants will leave

understanding the many factors that impact strategic and operational outcomes.

Thursday, March 31, 2022

Zoom – Half day class

Thursday, May 12, 2022

Zoom – Half day class

Presentation Skills for the Fire Service; How to provide an Effective Presentation

Instructor: Adrian J. Cales, Corporate Security Operations Manager, Public Service Enterprise Group, Detective Sergeant (Ret.), Arson Investigations Unit, Bergen County Prosecutor's Office

As a fire service professional, it is inevitable that you will be called upon to make a departmental presentation, provide instruction to other fire fighters, or perhaps, you may have to speak in front of a civic group, or to a group of non-fire service people on a fire service topic. Being able to feel comfortable in that atmosphere takes preparation, practice and presentation skills. Knowing the subject, and having the knowledge, the experience, and the background to say it correctly is probably not the issue at hand; it's knowing how to say it, and how to present the topic and the material so that others understand that often is the problem for the speaker/presenter.

Wednesday, March 9, 2022

Atlantic County Fire Academy

Wednesday, March 23, 2022

Union County Fire Academy

Principles of Dynamic Leadership

Instructors: Robert G. Moran, Fire Chief, Brewster, MA and John J. Lewis, Lieutenant (Ret.) Passaic County Fire Academy Fire Department

When ascending through the ranks fire service leaders will face a variety of foreign and adverse operational, administrative, and personnel related challenges. In order to become an effective, respected, self-motivated, and dynamic leader capable of managing through these difficult situations one

must build a solid foundation of practical leadership based knowledge, skills, and abilities. If you are searching for an exceptional leadership program that will deliver these vital capabilities in a forum different from the typical uninspiring and predictable human resource based training session then this is the course for you. Using an interactive forum and years of experience in volunteer, career, and combination type fire departments the instructors will discuss the leadership traits, styles, and emotional intelligence necessary to turn department members into effective followers, cohesive teams, and organizational all-stars. The theory of “You Own It All” leadership in which bosses accept the crucial responsibility of ensuring their subordinates are well trained, disciplined, support department goals and objectives, and remain consistently prepared will be identified and examined. Additional program elements include sections on discipline, building robust relationships, coaching, mentoring, communication, and the recognition of several other leadership methodologies such as respect, loyalty, trust, honesty, and empowerment that foster team building and company and organizational excellence. While many of us wish the days of “because I said so” leadership and management still thrived in the fire service the reality is that we will never see those times again. Today’s employees are smarter, more communicative, better educated, socially adept, and inquisitive. Join us for a dynamic, group based discussion on how to become the type of company officer and fire department executive who is capable of surviving in today’s fire service and fire prevention leadership world.

Saturday, April 30, 2022
Saturday, May 14, 2022

Somerset County ESTA
Zoom – Half day

Public Education For Teens and Adolescents

Instructor: Joseph Vallo, Battalion Chief, Chief of Training, Jersey City Fire Department

This course has been designed to provide code officials insight into developing a program for teen and adolescent children. An emphasis is placed on preparedness, communication and consistency in educating young children.

Friday, May 13, 2022
Friday, May 20, 2022

Somerset County ESTA
Ocean County Fire Academy

Public Education; Fire Safety & Prevention Programs for Families & Seniors

Instructor: Joseph Vallo, Battalion Chief, Chief of Training, Jersey City Fire Department

Developing a fire safety and prevention program for families and seniors requires careful consideration of many factors. Seniors, individuals over 65 years of age, make up the fastest growing segment of the population and they have a variety of special needs. The traditional family unit is also changing to a growing diversity and may include multiple generations and even multiple families in one building. Attendees will learn to develop and implement a program focused on the varying needs of these groups. This course will emphasize preparedness, communication and consistency in educating families and the senior community. Information will be given on how to utilize volunteer and professional organizations as well as draw upon internal personnel, equipment and other resources. Attendees will also be provided with tips and drill to use in the field.

Wednesday, March 30, 2022
Friday, May 6, 2022
Thursday, June 2, 2022

Middlesex County Fire Academy
Morris County Fire Academy
Bergen County Fire Academy

Start with Why

New

Instructor: Claudia A. Monte, Principal, Consultant, CAM Consulting Group, LLC

*There are leaders and there are those who lead. Leaders hold a position of power or influence. Those who lead inspire us to take action. This is the basic premise of the book, *Start with Why*, by Simon Sinek. His model of the Golden Circle (*Why, How, What*) can be applied in many facets of our lives. We will discuss how leadership, motivation, trust, emotional*

intelligence, and innovation are integral parts of the Circle. Participants will leave knowing how to define their *Why*.

Thursday, April 7, 2022

Zoom – Half day class

Thursday, May 19, 2022

Zoom – Half day class

Thursday, June 9, 2022

Zoom – Half day class

The Trust Factor

New

Instructor: Claudia A. Monte, Principal, Consultant, CAM Consulting Group, LLC

Building, developing, and sustaining trust is essential to organizational and professional success. Covey's *Five Waves of Trust* Model shows the interdependent nature of trust at various levels of relationships, and its impact on an organization's reputation. Trust changes energy, which affects engagement, health, innovation, and retention. Participants will leave realizing the power of trust as a critical organizational asset.

Thursday, March 24, 2022

Zoom – Half day class

Thursday, April 28, 2022

Zoom – Half day class

Youth Firesetter Awareness

Instructors: Joseph Ehrhardt, Juvenile Justice Administrator (Ret.), Youth Firesetter Intervention Program Manager (Ret.) Current Fire and Life Safety Educator and Fire Service Trainer and Helge Nordtveit, Fire Captain (Ret.) Youth Firesetter Intervention Program Manager (Ret.) Current Fire Official, Fire Instructor and Fire Service Trainer

Does your community have an issue with children using fire in unsupervised or dangerous ways? If you said "Yes", are you comfortable with your community's response? If you said "No", how educated are you on the issue and are you comfortable with a reliance on the status quo? If you said "I don't know", there are several steps that you can take immediately to learn about and respond to this often hidden, misunderstood, and potentially deadly and destructive issue.

Monday, April 18, 2022
Monday, May 2, 2022
Saturday, May 14, 2022

Cape May County Fire Academy
Union County Fire Academy
Camden County Fire Academy