



Office of Training
and Certification

New Jersey Division of Fire Safety

PRACTICAL SKILLS EXAMINATION REPORT

Skill Sheet #

FO3-15

Certification title

Fire Officer 3
INSPECTIONS AND INVESTIGATIONS
EVALUATE AN INSPECTION PROGRAM

Applicant Information

Candidate name

DFS ID #

Course #

Evaluation

Standard:
NFPA 1021, 2020 Edition
6.5.1

Task

Evaluate the inspection program of the AHJ so that the results are evaluated to determine effectiveness.

Conditions and Outcome

Given current program goals, objectives, performance data, and resources, the candidate shall evaluate the inspection program of the AHJ to determine effectiveness in which the candidate demonstrates the ability to use evaluative methods, to analyze data, and to communicate orally and in writing.
The candidate will complete this task with a minimum of 4 items answered correctly

Number	Task Steps	First Test		Retest #1		Retest #2	
		Pass	Fail	Pass	Fail	Pass	Fail
1	Review and validate current program goals, objectives, performance data, and resources.						
2	Conduct a risk assessment based on fire safety code violations for the AHJ.						
3	Determine if program goals and objectives are being met based on compliance and trends from businesses within the AHJ						
4	Provide and implement a plan which addresses code violations and trends within the AHJ.						
5	Give an oral or written presentation to administrative personnel outlining the new plan and reasons for the plan.						
Final Test Result for Entire Task							

Evaluator signature & comments, Test #1		Evaluator signature & comments, Retest #1		Evaluator signature & comments, Retest #2	
Evaluator signature	Date	Evaluator signature	Date	Evaluator signature	Date
Candidate signature & acknowledgement, Test #1		Candidate signature & acknowledgement, Retest #1		Candidate signature & acknowledgement, Retest #2	
By my signature below I acknowledge I have read and understood the evaluation results and evaluator comments		By my signature below I acknowledge I have read and understood the evaluation results and evaluator comments		By my signature below I acknowledge I have read and understood the evaluation results and evaluator comments	
Candidate signature	Date	Candidate signature	Date	Candidate signature	Date