



Office of Training  
and Certification

# New Jersey Division of Fire Safety

## *PRACTICAL SKILLS EXAMINATION REPORT*

Skill Sheet #

**FO4-6**

Certification title

**Fire Officer 4**  
**COMMUNITY AND GOVERNMENT RELATIONS**  
***COMMUNITY FUNCTION INVOLVEMENT***

### Applicant Information

Candidate name	DFS ID #	Course #
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### Evaluation

<p><b>Standard:</b> <b>NFPA 1021,</b> <b>2020 Edition</b> <b>7.3.1</b></p>	<p style="text-align: center;"><b>Task</b></p> <p>Attend, participate in, and assume a leadership role in community functions, given community needs, so that the image of the organization is enhanced.</p> <p style="text-align: center;"><b>Conditions and Outcome</b></p> <p>Given community demographics and socioeconomics, community and civic issues, effective customer service methods, and formal and informal community leaders, the student shall, demonstrate the familiarity with public relations and the ability to communicate.</p> <p><b>The candidate will complete this task with a minimum of 4 items answered correctly</b></p>
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Number	Task Steps	First Test		Retest #1		Retest #2	
		Pass	Fail	Pass	Fail	Pass	Fail
<b>1</b>	Identify required roles in community leadership.						
<b>2</b>	Assess current roles and determine necessary changes.						
<b>3</b>	Identify appropriate data sources.						
<b>4</b>	Identify departmental activities for participation in a leadership role.						
<b>5</b>	Present findings.						
<b>Final Test Result for Entire Task</b>							

Evaluator signature & comments, Test #1		Evaluator signature & comments, Retest #1		Evaluator signature & comments, Retest #2	
Evaluator signature	Date	Evaluator signature	Date	Evaluator signature	Date
<b>Candidate signature &amp; acknowledgement, Test #1</b>		<b>Candidate signature &amp; acknowledgement, Retest #1</b>		<b>Candidate signature &amp; acknowledgement, Retest #2</b>	
By my signature below I acknowledge I have read and understood the evaluation results and evaluator comments		By my signature below I acknowledge I have read and understood the evaluation results and evaluator comments		By my signature below I acknowledge I have read and understood the evaluation results and evaluator comments	
Candidate signature	Date	Candidate signature	Date	Candidate signature	Date