



Office of Training
and Certification

New Jersey Division of Fire Safety

PRACTICAL SKILLS EXAMINATION REPORT

Skill Sheet #

FO4-6

Certification title

Fire Officer 4
COMMUNITY AND GOVERNMENT RELATIONS
COMMUNITY FUNCTION INVOLVEMENT

Applicant Information

Candidate name

DFS ID #

Course #

Evaluation

Standard:
NFPA 1021,
2020 Edition
7.3.1

Task

Attend, participate in, and assume a leadership role in community functions, given community needs, so that the image of the organization is enhanced.

Conditions and Outcome

Given community demographics and socioeconomics, community and civic issues, effective customer service methods, and formal and informal community leaders, the student shall, demonstrate the familiarity with public relations and the ability to communicate.

The candidate will complete this task with a minimum of 4 items answered correctly

Number

Task Steps

First Test

Retest #1

Retest #2

Pass

Fail

Pass

Fail

Pass

Fail

1

Identify required roles in community leadership.

2

Assess current roles and determine necessary changes.

3

Identify appropriate data sources.

4

Identify departmental activities for participation in a leadership role.

5

Present findings.

Final Test Result for Entire Task

Evaluator signature & comments, Test #1

Evaluator signature & comments, Retest #1

Evaluator signature & comments, Retest #2

Evaluator signature

Date

Evaluator signature

Date

Evaluator signature

Date

Candidate signature & acknowledgement,
Test #1

Candidate signature & acknowledgement,
Retest #1

Candidate signature & acknowledgement,
Retest #2

By my signature below I acknowledge I have read and understood the evaluation results and evaluator comments

By my signature below I acknowledge I have read and understood the evaluation results and evaluator comments

By my signature below I acknowledge I have read and understood the evaluation results and evaluator comments

Candidate signature

Date

Candidate signature

Date

Candidate signature

Date