



Office of Training and Certification

# New Jersey Division of Fire Safety

## BASIC PRACTICAL SKILLS EXAMINATION REPORT

Skill sheet #  
**HM-IC  
16**

Certification title  
**Hazardous Materials /WMD  
Incident Commander**  
  
**CONDUCTING A BRIEFING**

### Applicant Information

Candidate name

DFS ID #

Course #

### Evaluation

#### Standard:

**NFPA 470, 2022 edition  
13.6.1**

#### Task

Given examples of a hazardous materials / WMD incident, the candidate at a simulated hazardous materials / WMD incident shall conduct a debriefing of the incident.

#### Conditions and Outcome

Being in receipt of all necessary documents to include completed ICS forms, the candidate will submit a report containing the information shown below. Competency is realized by successfully addressing the five items listed below.

Number	Task Steps	First Test		Retest #1		Retest #2	
		Pass	Fail	Pass	Fail	Pass	Fail
1	List components of a well-organized debriefing.						
2	List key components of a debriefing.						
3	Describe when it is best to conduct a debriefing.						
4	Submit a list of persons by title who should attend the debriefing.						
5	Identify the procedures for conducting an incident debriefing at a hazardous materials/ WMD incident.						

Evaluator signature & comments, Test #1

Evaluator signature & comments, Retest #1

Evaluator signature & comments, Retest #2

Evaluator signature

Date

Evaluator signature

Date

Evaluator signature

Date

Candidate signature & acknowledgement,  
Test #1

Candidate signature & acknowledgement,  
Retest #1

Candidate signature & acknowledgement,  
Retest #1

By my signature below I acknowledge I have read and understood the evaluation results and evaluator comments.

By my signature below I acknowledge I have read and understood the evaluation results and evaluator comments.

By my signature below I acknowledge I have read and understood the evaluation results and evaluator comments.

Candidate signature

Date

Candidate signature

Date

Candidate signature

Date

Form DFS-HMIC

Approved by NJSME 02/28/23

Updated 11/14/24