



Office of Training
and Certification

New Jersey Division of Fire Safety

BASIC PRACTICAL SKILLS EXAMINATION REPORT

Skill sheet #

HMT-35

Certification title

Hazardous Material Technician

Applicant Information

Candidate name

DFS ID #

Course #

Evaluation

Standard:

**NEPA 470, 2022 edition
11.4.3.1**

Task

Perform retention.

Conditions and Outcome

Provided with proper personal protective equipment, tools, equipment, and material suitable for creating a retention basin, the candidate shall demonstrate the proper method for retaining a liquid for removal at a later time. Competency is demonstrated by performing all steps correctly, in the proper order and with no visible leakage. **NOTE: This skill should follow the diversion skill (see skill sheet 39)**

Number	Task Steps	First Test		Retest #1		Retest #2	
		Pass	Fail	Pass	Fail	Pass	Fail
1	Ensure proper product control technique is chosen.						
2	Ensure that all responders involved in the control function are wearing appropriate PPE for performing product retention operations and that appropriate hand tools have been selected.						
3	Select a location to perform the retention operations efficiently and safely.						
4	Evaluate the rate flow of the leak to determine the required capacity of the retention vessel.						
5	Working as a team, retain the hazardous liquid so that it can no longer flow.						
6	Upon mitigation of the incident, place any contaminated material, such as clothing, in an approved container for transportation to a disposal location.						
7	Seal and label the container and document appropriate information for department records.						
8	Decontaminate tools.						
9	Advance to decontamination line for decontamination.						
10	Inspect and maintain tools and equipment as per local SOPs and manufacturers recommendations.						
11	Complete required reports and supporting documentation.						
Final Test Result for Entire Task							

Evaluator signature & comments, Test #1		Evaluator signature & comments, Retest #1		Evaluator signature & comments, Retest #2	
Evaluator signature	Date	Evaluator signature	Date	Evaluator signature	Date

Candidate signature & acknowledgement, Test #1		Candidate signature & acknowledgement, Retest #1		Candidate signature & acknowledgement, Retest #1	
By my signature below I acknowledge I have read and understood the evaluation results and evaluator comments		By my signature below I acknowledge I have read and understood the evaluation results and evaluator comments		By my signature below I acknowledge I have read and understood the evaluation results and evaluator comments	
Candidate signature	Date	Candidate signature	Date	Candidate signature	Date

Form DFS-HMT-SS-35
Approved by NJSME 02/27/19
Revised 4/9/2023 (RVH)